

Palco Program Documents and Resources

Main website: <https://palcofirst.com/colorado/>

New Enrollments

- **New Participant/Employer Enrollments:** Request your Case Manager to send us a referral!
- **New Attendant Enrollments:** request a prefilled worker packet or a link to complete the packet online (preferred method) by submitting an Attendant Intake Form - https://palcofirst.com/wp-content/uploads/2020/11/Attendant-Intake-Form_CO.pdf

Commonly Used Forms

- **Palco 2023 Payroll Calendar:** https://palcofirst.com/wp-content/uploads/2022/12/CO_Payroll_Schedule_2023_FINAL.pdf
- **Cost To You Worksheet:** <https://palcofirst.com/colorado/> Click the +next to the "CDASS Forms" banner to view the most current Cost Worksheet.
- **Attendant Employment Termination:** https://palcofirst.com/wp-content/uploads/2020/10/Employment_Separation_Notice_GEN.pdf

Forms for Attendants

- **Rate of Pay Form:** https://palcofirst.com/wp-content/uploads/2023/01/Attendant_Pay_Rate_Information_CO_02.2023-1.pdf
- **Pay Selection (Direct Deposit):** <https://palcofirst.com/wp-content/uploads/2022/10/2022-Payroll-Selection-Forms-MNC.pdf>
- **Change of Information:** https://palcofirst.com/wp-content/uploads/2020/11/change_of_information_gen.pdf
- **Wages Now!** <https://palcofirst.com/wages-now/>

Training Resources

- **Training Videos:** <https://www.gotostage.com/channel/palcotraining>
- **Viewing Reports in Connect:** (Including the MMES) <https://palcofirst.com/wp-content/uploads/2023/03/CO-CDASS-Reports-in-Connect-2.pdf>
- **EVV Mobile App User Guide:** <https://palcofirst.com/wp-content/uploads/2023/02/CO-CDASS-Mobile-App-EVV-User-Guide.pdf>
- **EVV Connect User Guide:** <https://palcofirst.com/wp-content/uploads/2021/09/COCDASS-CONNECT-FOR-EVV-USER-GUIDE-1.pdf>

More Training Resources are available at <https://palcofirst.com/colorado>





CDASS Sick Time/ FML Resources

- <https://palcofirst.com/colorado/> Click the + next to the banner on "CDASS Sick Time Resources" or "FML Resources" to view the most up to date information available.

Palco Contact Information

Your Palco Support Team is always ready to help. Live and local staff are available to answer any questions you have Monday-Friday 8:00am to 5:00pm

Call: [1-866-710-0456](tel:1-866-710-0456)

Email: customersupport@palcofirst.com

