

Symbol Key: Time Due

Pay Day

Postal & Bank Holiday

JANUARY							FEBRUARY							MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5						1	2						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30
														31						
APRIL							MAY							JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
														30						
JULY							AUGUST							SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					
OCTOBER							NOVEMBER							DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

2019 Bank & Post Office Holidays

*New Year's Day - Tuesday, January 1

*Martin Luther King, Jr. Day - Monday, January 21

President's Day - Monday, February 18

*Memorial Day - Monday, May 27

*Independence Day - Thursday, July 4

*Labor Day - Monday, September 2

Columbus Day - Monday, October 14

Veterans Day - Monday, November 11

*Thanksgiving Day - Thursday, November 28

*Christmas Day - Wednesday, December 25

*Consumer Direct Care Network holidays and office closures



Work weeks are Sundays through Saturdays. Time must be submitted by MONDAY at NOON. Late time or time with mistakes may result in late pay. Thank you!

Pay Period - Week 1 Sunday through Saturday	Pay Period - Week 2 Sunday through Saturday	Pay Date Tuesday
N/A	01/01/2019* to 01/05/2019	01/15/2019
01/06/2019 to 01/12/2019	01/13/2019 to 01/19/2019	01/29/2019
01/20/2019 to 01/26/2019	01/27/2019 to 02/02/2019	02/12/2019
02/03/2019 to 02/09/2019	02/10/2019 to 02/16/2019	02/26/2019
02/17/2019 to 02/23/2019	02/24/2019 to 03/02/2019	03/12/2019
03/03/2019 to 03/09/2019	03/10/2019 to 03/16/2019	03/26/2019
03/17/2019 to 03/23/2019	03/24/2019 to 03/30/2019	04/09/2019
03/31/2019 to 04/06/2019	04/07/2019 to 04/13/2019	04/23/2019
04/14/2019 to 04/20/2019	04/21/2019 to 04/27/2019	05/07/2019
04/28/2019 to 05/04/2019	05/05/2019 to 05/11/2019	05/21/2019
05/12/2019 to 05/18/2019	05/19/2019 to 05/25/2019	06/04/2019
05/26/2019 to 06/01/2019	06/02/2019 to 06/08/2019	06/18/2019
06/09/2019 to 06/15/2019	06/16/2019 to 06/22/2019	07/02/2019
06/23/2019 to 06/29/2019	06/30/2019 to 07/06/2019	07/16/2019
07/07/2019 to 07/13/2019	07/14/2019 to 07/20/2019	07/30/2019
07/21/2019 to 07/27/2019	07/28/2019 to 08/03/2019	08/13/2019
08/04/2019 to 08/10/2019	08/11/2019 to 08/17/2019	08/27/2019
08/18/2019 to 08/24/2019	08/25/2019 to 08/31/2019	09/10/2019
09/01/2019 to 09/07/2019	09/08/2019 to 09/14/2019	09/24/2019
09/15/2019 to 09/21/2019	09/22/2019 to 09/28/2019	10/08/2019
09/29/2019 to 10/05/2019	10/06/2019 to 10/12/2019	10/22/2019
10/13/2019 to 10/19/2019	10/20/2019 to 10/26/2019	11/05/2019
10/27/2019 to 11/02/2019	11/03/2019 to 11/09/2019	11/19/2019
11/10/2019 to 11/16/2019	11/17/2019 to 11/23/2019	12/03/2019
11/24/2019 to 11/30/2019	12/01/2019 to 12/07/2019	12/17/2019
12/08/2019 to 12/14/2019	12/15/2019 to 12/21/2019	12/31/2019
12/22/2019 to 12/28/2019	12/29/2019 to 01/04/2020	01/14/2020

* CDCN payroll services begin on 1/1/2019. Do not submit time sheets for any work prior to 1/1/2019.

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